

Regular Council Meeting Agenda

Date: Tuesday, November 14, 2023, 7:00 pm
Location: Tecumseh Town Hall - Council Chambers
917 Lesperance Road
Tecumseh, Ontario N8N 1W9

Pages

- A. Roll Call
- B. Order
- C. Report Out of Closed Meeting
- D. Moment of Silence
- E. National Anthem
- F. Land Acknowledgement

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

- G. Disclosure of Pecuniary Interest
- H. Minutes

- 1. Regular Council Meeting - October 24, 2023

7 - 15

2. Special Council Meeting - October 21, 2023 Capital Projects Roads and Facilities Tour 16 - 18

Recommendation

Moved by _____

Seconded by _____

That the October 24, 2023 minutes of the Regular Council Meeting and the October 21, 2023 minutes of the Special Council meeting, as were duplicated and delivered to the members, **be adopted**.

I. Supplementary Agenda Adoption

Recommendation

Moved by _____

Seconded by _____

That the supplementary items added to the Regular Meeting agenda regarding Communications for Information item D, **be approved**.

J. Consent Agenda Items

As per the Procedural By-Law 2023-076, all items listed under the Consent Agenda will be voted on through one Consent Motion and that Motion shall be neither debatable nor amendable.

1. LCS-2023-31 Proposed New Legislative and Clerks Administrative Fees 19 - 25
2. PWES-2023-72 Appointment to Drainage Engineer - Malden Road East Drain 26 - 38

Recommendation

Moved by _____

Seconded by _____

That Reports LCS-2023-31 Proposed New Legislative and Clerk User Fees and PWES-2023-72 Appointment to Drainage Engineer- Malden Road East Drain as listed under the Consent Agenda be **received and approved**.

K. Delegations

1. The War Amps 39 - 39
- Re: Able Walker, 2023 The War Amps National Ambassador; and Kevin Delany, War Amps Regional Representative
- Profile: Able and the Ticats - [View Here](#)
2. 2022 Audit Findings Report and Financial Statements 40 - 112
- Re: Cynthia Swift, KPMG Partner

Recommendation

Moved by _____

Seconded by _____

That the Town of Tecumseh 2022 Audited Financial Statements presented by Cynthia Swift, Partner, KPMG, Municipal Auditor, **be received.**

3. Essex Region Conservation Authority

Tim Byrne, CAO Secretary Treasurer; and Shelley McMullen, CFO/Director Finance & Corporate Services

2023 Essex Region Conservation Authority video [here](#)

- a. FS-202-11 Essex Region Conservation Authority, Non Mandatory Fees Service Agreement Municipal Cost Apportioning Agreement

113 - 127

Recommendation

Moved by _____

Seconded by _____

That Report FS-2023-11 entitled “Essex Region Conservation Authority-Non-Mandatory Programs and Services, Cost Apportioning Agreement” **be received;**

And that a by-law authorizing the execution of a “Cost Apportioning Agreement” with the Essex Region Conservation Authority regarding the Town’s funding contribution for various non-mandatory Essex Region Conservation Authority programs and services for the four-year term January 1, 2024 to December 31, 2027, **be prepared and considered for adoption** at the Regular Council meeting of November 28, 2023.

4. Tourism Windsor Essex Pelee Island 2024 Marketing Brand

Re: Gordon Orr, CEO; Lynette Bain, Vice President, Destination Development; Jason Toner, Director of Marketing and Communications

L. Communications

1. For Information:

- a. City of Cambridge dated October 27, 2023
Re: Fixing Long Term Care Amendment Act

128 - 129

- b. Town of Aurora dated October 30, 2023
Re: Cannabis Retail Applications

130 - 133

- c. Municipality of Lakeshore dated November 8, 2023 134 - 134
 Re: Notice of Public Information Centre No. 2, Water and Wastewater Master Plan Update
- d. Adam Mourad dated November 13, 2023 135 - 135
 Re: Shawanoe Park Playground Equipment Reduction

Recommendation

Moved by _____

Seconded by _____

That Communications - For Information A through D as listed on the Tuesday, November 14, 2023 Regular Council Agenda, **be received.**

2. For Action:

M. Update from County Council and Boards

N. Committee Minutes

O. Reports

1. Community & Recreation Services

- a. CRS-2023-20 Amend 2023 Municipal Buildings Capital Works Plan - Cada Library Renovation Project 136 - 141

Recommendation

Moved by _____

Seconded by _____

That the Cada Library Building Renovation capital project budget **be increased** by \$125,000 to fund the repairs as outlined in this report;

And that the requested amount of \$125,000 including non-refundable HST, **be authorized and funded** through the Infrastructure Reserve;

And further that previously approved funding in the amount of \$4,260,000 for planned Recreation projects as identified in CRS-2023-16 **be reduced** to \$4,010,000 to reflect funding reallocations of CRS-2023-19 and CRS-2023-20;

And further moreover that funding from the Infrastructure Reserve originally approved for \$2,500,000 of the \$4,260,000 for projects identified in CRS-2023-16 be reduced to \$2,250,000.

- b. CRS-2023-21 Lakewood Park South, Level of Services and Security for Parking Lot 142 - 146

Recommendation

Moved by _____

Seconded by _____

That Report CRS-2023-21 entitled “Lakewood Park South – Parking Lot Security” **be received**;

And that operational and capital costing for Option 4 outlined in Report CRS-2023-21 for additional security controls for Lakewood Park North and South **be referred to** 2024 budget deliberations.

2. Public Works & Engineering Services

- a. PWES-2023-71 County Road 46 Municipal Class Environmental Assessment Award of Consulting Services 147 - 152

Recommendation

Moved by _____

Seconded by _____

That subject to County Council awarding the County Road 46 Municipal Class Environmental Assessment (CR46 Class EA) to BT Engineering Inc. on November 15, 2023, that BT Engineering Inc. **be retained** for the Engineering Consulting Services for the CR46 Class EA, specific to the Town of Tecumseh’s scope of the study being the 8th and 9th Concession Roads between Highway 401 and County Road 46, in the amount of \$66,720 excluding HST;

And that By-law 2023-108 **be considered** for first, second, third and final reading, to authorize the Mayor and Clerk to execute an agreement, satisfactory in form to the Town’s solicitor, with BT Engineering Inc at the November 28, 2023 Regular Council Meeting.

P. **By-Laws**

1. By-Law 2023-095 Shuttleworth Drain - Third and Final Reading 153 - 154
Being a by-law to provide for the repair and improvements to the Shuttleworth Drain

Recommendation

Moved by _____

Seconded by _____

That By-Law 2023-095 being a by-law to provide for the repair and improvements to the Shuttleworth Drain;

Be given third and final reading.

Q. Unfinished Business

- 1. November 14, 2023 155 - 155

R. New Business

S. Motions

- 1. Confirmatory By-Law 2023-109 156 - 157

Recommendation

Moved by _____

Seconded by _____

That By-Law 2023-109 being a by-law to confirm the proceedings of the Tuesday, November 14, 2023, regular meeting of the Council of The Corporation of the Town of Tecumseh **be given** first, second, third and final reading.

T. Notices of Motion

U. Next Meeting

Tuesday, November 24, 2023

4:30 pm Policies & Priorities Committee Meeting

7:00 pm Regular Council Meeting

V. Adjournment

Recommendation

Moved by _____

Seconded by _____

That there being no further business, the Tuesday, November 14, 2023 meeting of the Regular Council **be adjourned** at pm.