

Special Council Meeting Agenda

Date: Tuesday, January 14, 2025, 4:00 pm
Location: Tecumseh Town Hall - Council Chambers
917 Lesperance Road
Tecumseh, Ontario N8N 1W9

Pages

A. Roll Call

B. Call to Order

C. Land Acknowledgement

We acknowledge that we are on land and surrounded by water, originally inhabited by Indigenous Peoples who have travelled this area since time immemorial. This territory is within the lands honoured by the Wampum Treaties; agreements between the Anishinaabe, Haudenosaunee, Leni Lenape and allied Nations to peacefully share and care for the resources around the Great Lakes. Specifically, we would like to acknowledge the presence of the Three Fires Confederacy Ojibwe, Odawa, Potawatomi and Huron/Wendat Peoples. We are dedicated to honouring Indigenous history and culture while remaining committed to moving forward respectfully with all First Nations, Inuit and Métis.

D. Reporting Out of Closed Session

E. Disclosure of Pecuniary Interest

F. Communications

1. Ministry of Municipal Affairs and Housing dated December 12, 2024

6 - 7

Re: Comments for Proposed amendments to the Municipal Act, 2021 to standardize and strengthen the municipal code of conduct and integrity commissioner framework

Deadline for comments submission is February 10, 2025

Recommendation

Moved by _____

Seconded by _____

That Communication as listed on the Tuesday, January 14, 2025 Special Council Meeting Agenda, **be received or received and supported:**

And that if the communication is supported, Council directs Administration as follows:

G. Reports

- 1. LCS-2025-02 Board Appointments

8 - 13

Recommendation

Moved by _____

Seconded by _____

That the application to the Business Improvement Area (BIA) Board of Management from (insert name) **be accepted and appointed** as a Director of the BIA Board of Management for the term ending November 14, 2026 or until such time as new members are appointed;

And that the application to the Essex Power Board from (insert name) **be accepted and appointed** as the Independent Municipal Representative for the term ending December 31, 2028, or until such time new members are appointed;

And further that the application from (insert name) **be accepted and appointed** to the Tecumseh Accessibility Advisory Committee for the term ending November 14, 2026, or until such time new members are appointed.

- 2. FS-2025-02 Consideration for Financial Assistance for Local Historical Societies

14 - 18

Recommendation

Moved by _____

Seconded by _____

That Report FS-2025-02 entitled "Consideration for Financial Assistance for Local Historical Groups" **be received,**

And that direction **be given** during 2025 budget deliberations regarding any contribution and the timing thereof to the annual operating costs of the Tecumseh Historical Society and the Sandwich South & Area Historical Society.

3. FS-2025-01 2023 Year-End Budget Variance Amendment

Recommendation

Moved by _____

Seconded by _____

That Report FS-2025-01, 2023 Year-End Budget Variance Amendment Report, dated January 14, 2025, showing a tax-supported surplus of \$487,717, an increase of \$53,659 as to what was reported in Council Report FS-2024-09, **be received**;

And that tax-supported surplus transfers be made as follows:

- a. \$415,804 operating fund surplus to Tax Rate Stabilization Reserve to bring this reserve to approximately \$3.4M (target reserve balance is 15% of general levy, which is \$4.3M); and
- b. \$71,913 capital fund surplus be transferred as follows:
 - a. \$50,000 to Tax Rate Stabilization Reserve to be carried forward to 2024 towards 2023 approved Small Equipment purchases not fulfilled at year-end, and
 - b. \$21,913 to Infrastructure Reserve

H. Delegations

1. 2023 Audit Findings and Financial Statements

19 - 95

Re: Cynthia Swift, KPMG Partner, Town Auditor

Recommendation

Moved by _____

Seconded by _____

That the Town of Tecumseh 2023 Audited Financial Statements presented by Cynthis Swift, KPMG Partner, Municipal Auditor, **be approved**.

2. 2025 Tecumseh Business plan and Budget-Operating Lifecycle and Reserves as submitted to Town Council

Re: Tom Kitsos, Director Financial Services & Chief Financial Officer and Margaret Misek-Evans, Chief Administrative Officer

Link to the 2025 Business Plan and Budget

- a. Director Financial Services & Chief Financial Officer (Pages 62-74)
- b. Chief Administrative Officer (Pages 75-84)
- c. Director Information Technology & Communication Services (Pages 85-95)

- d. Director Legislative Services & Clerk
(Pages 96-104)
- e. Director People & Culture (Pages 105-113)
- f. Director Community Safety & Fire Chief (Pages 114-123)
- g. Scheduled Recess
- h. Director Public Works & Engineering Services (Pages 124-149)
- i. Director Community & Recreation Services (Pages 150-170)
- j. Director Development Services (Pages 171-185)
- k. Lifecycle (Pages 186-242)
- l. Reserves (Pages 243-257)

Recommendation

Moved by _____

Seconded by _____

That the 2025 Budgeted Reconciliation for the Public sector Accounting Board (PSAB) Adjustments as reported in the 2025 Business Plan and Budget, as amended by the reduction in the budget at the January 14, 2024 Special Council Meeting, be accepted in accordance with the Municipal Act, 2001 Regulation 284/09, as amended.

Recommendation

Moved by _____

Seconded by _____

That Administration **be directed** to draft a by-law to approve the 2025 Business Plan and Budget as amended by a XX based on a municipal levy increase of XX net of assessment growth, and a consolidated tax increase of XX%.

I. By-Laws

- 1. By-Law 2025-001 Tender for Electric Busses

96 - 107

Being a by-law to authorize the execution of an Agreement with The Corporation of the Town of Tecumseh and Damera Bus Sales Canada Corp for the purchase for Electric Buses

J. Adjournment

Recommendation

Moved by _____

Seconded by _____

That there being no further business, the Tuesday, January 14, 2025 Special Council Meeting **be adjourned** at pm.